

IOWA STATE UNIVERSITY

OF SCIENCE AND TECHNOLOGY

INVOICE

Charges for Public Records Request

Invoice Number:	2023-3187
Invoice Date:	June 19, 2023

From:

Ann Lelis, Public Records Officer
 Iowa State University Phone: 515-294-5352
 3550 Beardshear Hall Fax: 515-294-1799
 515 Morrill Road Email: alelis@iastate.edu
 Ames, IA 50011-2045 Website: http://www.ur.iastate.edu/records/#charges

Date of Request:	June 13, 2023	
Requestor/Payor Name:	Michael Merritt	Email: cipher.hunter@cipher.phoenixharbor.com
Company:		
Address:		
City, State, Zip		

Request:

(a.) Electronic mail, including attachments stored and preserved that were transmitted to or received from info@cityofasbury.com.
 (b.) Electronic mail, including attachments stored and preserved that were transmitted to or received from recorder@auduboncountya.gov.
 (c.) Electronic mail, including attachments stored and preserved that were transmitted to or received from recorder@blackhawkcounty.iowa.gov.
 (d.) Electronic mail, including attachments stored and preserved that were transmitted to or received from recorder@boonecounty.iowa.gov.
 (e.) Electronic mail, including attachments stored and preserved that were transmitted to or received from clerk@gladbrook.org.
 (f.) Electronic mail, including attachments stored and preserved that were transmitted to or received from clerk@cityofclintoniowa.us.
 (g.) Electronic mail, including attachments stored and preserved that were transmitted to or received from recorder@crawfordcounty.iowa.gov.
 (h.) Electronic mail, including attachments stored and preserved that were transmitted to or received from contactus@davenportiowa.com.

Please note that this search will be run for one year prior to the date of the request. If more information is requested, a new invoice will be generated.

This invoice is for Phase 1 of this request. Phase 1 will consist of searching all university mailboxes to identify potentially responsive

Description	Items	Charged	Rate	Amount Billed
Labor to respond to request (estimated hours)	3.0	2.0	\$30.00	\$ 60.00
Prints, copies or scans of records (estimated pages)		0.0	\$0.25	\$ -
Computer Programming (estimated hours)		0.0	\$75.00	\$ -
Lists already existing (estimated no. of lists)		0	\$20.00	\$ -
Mailing (estimated carrier charges)				
*TOTAL AMOUNT DUE				\$ 60.00

Please make check payable to: **Iowa State University**

Remit payment to:
 Public Records Office
 Iowa State University
 3550 Beardshear Hall
 515 Morrill Road
 Ames, IA 50011-2045

* ISU requires advance payment of all or a part of the estimated fee--
 · If the estimated charges will exceed \$25, or
 · If the requester has failed to pay for previously provided records

If actual charges exceed the pre-paid estimate, additional charges will be billed.
 If actual charges are less than the pre-paid estimate, the difference will be refunded.